

MINUTES

Workforce Connection

Of Central New Mexico

Chief Elected Officials

Thursday, June 24, 2004

4:30 pm

MRCOG, 317 Commercial NE, Third Floor Board Room

(Lawrence Rael welcomed the CEOs, explained the WCCNM program, and explained the CEOs roles and responsibilities as they pertain to the WCCNM.)

Call to Order- 4:33 pm by Mayor Charles Aguilar

Attendance-

CEO's Present

Mayor Charles Aguilar

Mayor Jim Owen

Mayor Lorraine Wardell

Mayor John Garcia

Mayor Gary Kanin

Mayor Adan Encinias

Mayor Larry Abraham

Councilwoman Terese Ulivarri- for Mayor Ronnie Torres

Others Present

Lawrence Rael

Bob Davey

Adrienne Smith

Cindy Mendoza

Ramona Chavez

Jerilynn Sans

Approval of Thursday, November 18, 2004- Agenda

Motion: Mayor Garcia

Second: Mayor Owen

No Discussion

Action: Passed by voice vote

Tab 1: Approval of Minutes, Chief Elected Officials- June 24, 2004

Motion: Mayor Owen

Second: Mayor Kanin

No Discussion

Action: Passed by voice vote

FINAL ACTION ITEMS

Five Final Action Items were discussed and voted on- All three passed by a voice vote

Passed

- Approval of WCCNM Preliminary Budget, WFCP-07-04
- Approval of WCCNM Board Members
- Approval of WCCNM Administrative/Fiscal Agent Contract with MRCOG
- Approval of Contract for WCCNM One-Stop Center Provider
- Approval of Contract for WCCNM Youth Services Provider

Tab 2: Approval of WCCNM Preliminary Budget, WFCP-07-04- Introduction and Background by Lawrence Rael and Cindy Mendoza.

- Mrs. Mendoza explained Initial PY04 Budget, this budget reflects the allocation by the OWTD, and does not reflect any carryin monies.
- The Initial PY04 Budget is based on the allocation received from the Governor's Office of Workforce Training and Development (OWTD) in the amount of \$3,274,820.
- OWTD issued PY04 allocations for the Central Area on May 6, 2004. The allocation of these funds is as follows: Adult (\$851,686), Dislocated Worker (\$1,153,409), Youth (\$942,243) and Admin. (\$327,482).
- A Budget Adjustment Request (BAR) will be made during the first quarter of PY04 to budget each program by category. This will allow sufficient time to liquidate PY03 encumbrances and finalize PY03 expenditures in order to incorporate the actual PY03 carry in with the PY04 worksheet.

Discussion Followed

Motion: Mayor Garcia

Second: Mayor Encinias

No Discussion

Action: Passed by voice vote

Tab 3: Approval of WCCNM Board Members- Introduction and Background by Lawrence Rael

- Mr. Rael explained that in order to stay in compliance with Federal and State regulations the WCCNM Board must stay at 51% Business representatives. He also explained the nomination process.
- Four individuals were slated for appointment to the WCCNM Board
 - Vince Garcia- Business Owner
 - Chuck Gara- Business Owner
 - Lloyd Beebe- Labor
 - Marsha Webb- Partner- HUD

- Two individuals were slated for reappointment to the WCCNM Board
 - Ken Carson- Business Member
 - Rita Logan- Partner- Adult Basis Education

Motion to Approve all Nominees: Mayor Abraham

Second: Mayor Wardell

No Discussion

Action: Passed by voice vote

Tab 4: Approval of WCCNM Administrative/Fiscal Agent Contract with MRCOG- Introduction and Background by Bob Davey, WCCNM Chair

- Mr. Davey explained the process that was conducted to review the Administrative Entity/Fiscal Agent Contract with MRCOG.
- On March 19, 2004 a Task Force of Executive Committee members, and chaired by Bob Davey, met to review the status and progress of the A/E contract, during this review, MRCOG made a presentation to the committee.
- The committee was satisfied with the progress that MRCOG had made and recommends the A/E contract be extended for another program year, and allocating \$465,000.00 for this extension.

Motion: Mayor Encinias

Second: Mayor Owen

No Discussion

Action: Passed by voice vote

Tab 5: Approval of Contract for WCCNM One-Stop Center Provider- Introduction and Background by Bob Davey

- An Ad Hoc Committee was established to review all One-Stop proposals.
- Mr. Davey explained the RFP review and scoring process that was followed by the Ad Hoc Committee assigned to the One-Stop RFP.
- There were three respondents to the One-Stop RFP, NMDOL, ACS, and HELP.
- NMDOL received the most cumulative points overall.
- NMDOL had an advantage over the other two proposals due to established partnerships, and knowledge of the Central Area.

Discussion and Questions Followed

Motion: Mayor Owen

Second: Mayor Garcia

No Discussion

Action: Passed by voice vote

Mayor Encinias abstained

Tab 6: Approval of Contract for WCCNM Youth Services Provider- Introduction and Background by Bob Davey

- An Ad Hoc Committee was established to review all Youth Services proposals.
- There were three respondents to the Youth Program RFP, YDI, HELP, and Hispano Chamber of Commerce.
- YDI received the most cumulative points overall.
- Mr. Davey gave positive points of interest that impressed the Ad Hoc committee: YDI had a plan to exceed performance measures, established a plan to serve the rural areas of the Central Area and explained a plan to continue serving the youth population as they transition into adulthood.

Discussion and Questions Followed

Motion: Mayor Kanin

Second: Mayor Wardell

No Discussion

Action: Passed by voice vote

OTHER DISCUSSION AND INFORMATION ITEMS

- **Update of WCCNM Programs-** by Adrienne Smith
 - Ms. Smith explained the Summer Work Academy and passed out an article regarding the program.
 - All WCCNM programs are being monitored and proceeding in a positive direction.
 - MRCOG will keep the CEOs updated on the WCCNM program.

PUBLIC COMMENT/ADJOURNMENT

Public Comments-

- Mayor Aguilar explained to the CEO's that it is important that they continue to be involved with the WCCNM and attend meetings.
- Mayor Aguilar also asked if the WCCNM could pay mileage to the CEO's for traveling to the CEO meetings- Mr. Rael stated MRCOG would look into this.

Adjournment- 5:04 p.m.

Motion: Mayor Garcia

Second: Mayor Owen

Action: Passed by voice vote

Next Meeting- Undetermined

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 317 Commercial NE, Suite 104 Albuquerque, NM 87102